

# JUDICIAL BRANCH

[HTTP://WWW.JUD.STATE.CT.US/](http://www.jud.state.ct.us/)

## AGENCY DESCRIPTION:

The objectives of the Judicial Branch are: To uphold the laws of the state by determining the guilt or innocence of persons accused of crimes; To resolve disputes involving civil or personal rights; To interpret state statutes and to determine whether a law violates the Constitution of the State or the United States; To insure the principles of fair and reasonable bail by interviewing all detained criminal defendants to determine whether they should remain incarcerated during the pendency of their case; To effectively resolve family and interpersonal conflicts through a comprehensive program of negotiation, mediation, evaluation and education; and To provide safe and secure custody, treatment and rehabilitative services for children and families through the juvenile justice system.

Additional objectives are: To create and sustain a full range of alternatives to incarceration for both pre- and post-conviction adult and juvenile populations; To supervise probationers in the community and to encourage improvement in their conduct and condition; To enforce, review and adjust child support orders; To advocate for victims of crime and arrange for or provide services and financial compensation; To maintain secure and safe conditions in courthouses and other Judicial Branch facilities; and To provide for the transportation of prisoners between courthouses and places of confinement.

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## RECOMMENDED SIGNIFICANT CHANGES

### Reductions to Current Services

• Reduce Agency Personal Services	2001-2002	2002-2003
	-2,412,195	-3,748,545
• Transfer Equipment to CEPF	-2,437,473	-1,815,800
• Reduce Inflation and Other Miscellaneous Reductions	-1,149,276	-3,167,911
• Continue FY 2001 Allotment Recision	-11,704	-11,704
• Fund Excess Energy Costs from FY 2001 Surplus	-1,660,335	-2,083,335
• Adjust Funding for Permanent Part Time Positions	-4,379,923	-4,379,923
• Modify PA00-177 Section 3 Eliminating Youth in Crisis Program Requirements	-1,040,749	-1,609,505
• Adjust Sheriffs Transition Account	-1,320,300	-1,827,150

*Modify courthouse security staff to allow the opening of the Stamford Courthouse and enhanced coverage for the Willimantic Courthouse.*

### Within Current Services

• Annualize 60 Adult Probation Officers	1,862,666	1,862,666
• Pick Up Expiring Federal Grants	905,130	905,130
<i>Reallocate funding for 12 APOs to support staff and programming for the New London and New Haven Sex Offender programs and Domestic Violence Dockets in Bridgeport..</i>		
• Transfer staff and funding from County Sheriffs	15,973,217	845,016
<i>Per PA00-99, as a result of the approved referendum to abolish the Office of Sheriff, \$15,795,499, 23 staff and the functions of the County Sheriffs were transferred in December of FY 01.</i>		
• Provide Cost of Living Increases for Private Providers	1,419,533	887,629

### Reallocations or Transfers

• Transfer Funds for Contracted Services to Victims from the Criminal Injuries Compensation Fund	400,000	400,000
• Transfer Funding for Pre-Trial Drug Education Program from DMHAS	500,000	500,000
<i>Will allow continuation of the Community Service Labor Program within the Court Support Services Division (CSSD).</i>		
• Adjustments to the Sheriffs Transition Account	63,388	59,610
<i>The net effect of these adjustments will create the new State Marshal Commission and support a new supervisory structure for the Judicial Marshals performing courthouse security and prisoner transportation.</i>		

### New or Expanded Services

• Pick Up Expiring Federal Funds	2001-2002	2002-2003	2003-2004
	771,883	784,224	790,115
<i>Continuation of 3 court staff, associated expenses and contracted substance abuse treatment services for Drug Court Sessions in Waterbury and Hartford.</i>			

## AGENCY PROGRAMS:

### Personnel Summary

Permanent Fulltime Positions	As of 06/30/2000		2000-2001 Change	2000-2001 Total	2001-2002 Requested	2001-2002 Recommended	2002-2003 Requested	2002-2003 Recommended
	Filled	Vacant						
General Fund	2,808	122	144	3,074	3,081	3,083	3,169	3,146
Federal Contributions	17	5	-2	20	9	5	9	5
Private Contributions	3	1	0	4	4	2	2	0

Budget-in-Detail

Other Positions Equated to Full Time	1999-2000		2000-2001		2001-2002		2002-2003	
	Actual	Estimated	Requested	Recommended	Requested	Recommended	Requested	Recommended
General Fund	76		163		179		166	
Private Contributions	4		0		0		0	
<b>Agency Programs by Total Funds (Net of Reimbursements)</b>	1999-2000	2000-2001	2001-2002	Current	2001-2002	2002-2003	Current	2002-2003
	Actual	Estimated	Requested	Services	Recommended	Requested	Services	Recommended
Office of Chief Court Administrator	7,791,091	8,026,728	12,082,567	11,357,676	11,006,812	12,397,394	11,606,332	11,125,829
Supreme and Appellate Courts	9,515,704	9,790,578	10,283,923	10,136,963	9,844,973	10,903,781	10,704,703	10,353,672
Superior Court								
Courts	118,805,494	124,201,971	145,033,524	140,932,322	136,000,878	152,331,776	147,546,415	141,245,847
Support Enforcement	14,686,117	15,678,283	16,897,640	16,668,968	16,202,772	17,785,684	17,476,556	16,925,608
Victim Services	7,140,683	8,637,394	8,611,143	8,571,769	8,031,301	10,603,560	10,574,003	9,938,470
Judicial Marshals	0	15,795,499	0	31,768,716	30,235,438	0	32,613,732	30,840,037
TOTAL Program	140,632,294	164,313,147	170,542,307	197,941,775	190,470,389	180,721,020	208,210,706	198,949,962
Court Supported Services Division								
Administration	66,345,069	71,452,093	72,472,561	71,327,443	71,833,635	75,357,184	74,217,537	73,557,739
Juvenile Services	10,309,616	12,286,026	13,446,492	13,046,914	12,906,883	14,218,879	14,000,180	13,566,851
Detention Services	11,388,485	12,241,469	14,596,495	14,374,788	13,964,503	17,535,272	17,200,902	16,641,667
Adult Services	33,385,757	36,513,130	43,358,618	43,268,085	41,768,355	45,360,389	44,753,510	43,462,734
TOTAL Program	121,428,927	132,492,718	143,874,166	142,017,230	140,473,376	152,471,724	150,172,129	147,228,991
Information Technology	15,165,902	12,535,147	19,896,704	17,363,063	15,621,543	16,859,222	15,880,472	14,832,490
TOTAL Agency Programs - All Funds Gross	294,533,918	327,158,318	356,679,667	378,816,707	367,417,093	373,353,141	396,574,342	382,490,944
Less Turnover	0	0	-4,102,529	-4,102,529	-4,102,529	-4,102,529	-4,102,529	-4,102,529
Less Personal Services Reduction	0	0	0	0	-1,906,030	0	0	-3,122,101
TOTAL Agency Programs - All Funds Net	294,533,918	327,158,318	352,577,138	374,714,178	361,408,534	369,250,612	392,471,813	375,266,314
<b>Summary of Funding</b>								
General Fund Net	279,989,288	308,235,418	342,640,444	364,563,760	351,701,816	359,523,580	382,655,481	365,939,282
Criminal Injuries Compensation Fund Net	1,777,497	1,900,000	1,900,000	1,943,700	1,500,000	1,900,000	1,989,300	1,500,000
Federal Contributions	9,270,447	11,940,926	6,916,426	6,916,426	6,916,426	6,866,964	6,866,964	6,866,964
Private Contributions	3,496,686	5,081,974	1,120,268	1,290,292	1,290,292	960,068	960,068	960,068
TOTAL Agency Programs - All Funds Net	294,533,918	327,158,318	352,577,138	374,714,178	361,408,534	369,250,612	392,471,813	375,266,314

PROGRAM : OFFICE OF THE CHIEF COURT ADMINISTRATOR

**Statutory Reference:**

C.G.S. Sections 51-1b(a), 51-182, 51-5a

**Statement of Need and Program Objectives:**

To carry out the Judicial Branch's mission to resolve matters brought before it in a fair, timely and cost-effective manner.

**Program Description:**

The Chief Court Administrator and the Deputy Chief Court Administrators are responsible, among other things, for the efficient operation of the Connecticut Judicial Branch, the prompt disposition of cases, the assignment of superior court judges to specific court locations. In addition, the Chief Court Administrator represents the Branch on a myriad of boards and commissions.

The Office of the Chief Court Administrator is comprised of the Administrative Services and the External Affairs Divisions.

**Administrative Services:** Develops systems, maintains records and processes all financial transactions of the Judicial Branch; Prepares, explains and substantiates fiscal year budget requests and allocates resources within the Branch; Processes and supervises rentals, leases, supplies, materials and equipment and maintains all supplies and equipment used in connection with the Branch; Assesses current and projected space needs, monitors all lease arrangements and requests bond funds for capital projects through the submission of a five-year

capital plan; Develops personnel standards and procedures, processes and maintains personnel records, and represents the Branch in all collective bargaining negotiations; and Collects and summarizes information from court records, accounts for and distributes all revenue collected during daily operations of the court, and notifies appropriate agencies of criminal dispositions.

**External Affairs:** Serves as the liaison between the Judicial Branch, the other branches and community organizations; Responds to numerous requests for information from policy makers, news professionals and members of the public; Develops, under the direction of the Chief Justice and the Chief Court Administrator, the Judicial Branch's legislative agenda; Reviews all proposed legislation for potential impact on the Judicial Branch; Administers the speakers' bureau, under the direction of the Deputy Chief Court Administrator, that provides a panel of judges who are available to speak to community audiences on court-related topics; Develops outreach programs in collaboration with various private and public agencies to educate and inform members of the community about the Judicial Branch; and Coordinates public events such as open house celebrations designed to invite the public to tour courthouses and learn about the role of the courts.

**Program Measure**

	1999-2000	2000-2001	2001-2002	2002-2003
	Actual	Estimated	Projected	Projected
Requisitions processed	4,200	4,250	4,275	4,300
Days from srvs requisition to delivery	40	37	37	37
Human Resources system transactions processed	14,448	14,500	14,500	14,500
Payroll changes	44,605	45,000	45,000	45,000
Total revenues collected (\$000)	106,122	106,122	106,122	106,122

**Personnel Summary**

Permanent Fulltime Positions	As of 06/30/2000		2000-2001	2000-2001	2001-2002	2001-2002	2002-2003	2002-2003
	Filled	Vacant	Change	Total	Requested	Recommended	Requested	Recommended
General Fund	81	9	6	96	96	96	96	96

Other Positions Equated to Full Time General Fund	1999-2000	2000-2001	2001-2002	2001-2002	2002-2003	2002-2003		
	<u>Actual</u>	<u>Estimated</u>	<u>Requested</u>	<u>Recommended</u>	<u>Requested</u>	<u>Recommended</u>		
	2	2	2	2	2	0		
<b>Financial Summary</b>	1999-2000	2000-2001	2001-2002	Current	2001-2002	2002-2003	Current	2002-2003
(Net of Reimbursements)	<u>Actual</u>	<u>Estimated</u>	<u>Requested</u>	<u>Services</u>	<u>Recommended</u>	<u>Requested</u>	<u>Services</u>	<u>Recommended</u>
Personal Services	4,953,059	5,320,048	6,542,812	6,501,959	6,334,916	6,933,304	6,868,764	6,691,177
Other Expenses	2,125,144	2,114,332	4,566,510	4,309,126	4,141,834	4,447,845	4,154,811	3,883,843
<b>Capital Outlay</b>								
Equipment	57,645	64,149	61,000	34,346	17,817	104,000	70,512	38,564
<b>Other Current Expenses</b>								
Probate Court	500,000	500,000	500,000	500,000	500,000	500,000	500,000	500,000
Sheriffs Transition Account	0	0	400,000	0	0	400,000	0	0
Year 2000 Conversion	139,497	0	0	0	0	0	0	0
TOTAL-General Fund	7,775,345	7,998,529	12,070,322	11,345,431	10,994,567	12,385,149	11,594,087	11,113,584
<b>Additional Funds Available</b>								
Private Contributions	12,245	12,245	12,245	12,245	12,245	12,245	12,245	12,245
<b>Federal Contributions</b>								
16555 Nat'l Sex Offender Reg Asst Pgm	2,759	15,954	0	0	0	0	0	0
16585 Drug Court Grant Program	742	0	0	0	0	0	0	0
TOTAL-All Funds	7,791,091	8,026,728	12,082,567	11,357,676	11,006,812	12,397,394	11,606,332	11,125,829
<b>Office of Chief Court Administrator</b>								

**PROGRAM: SUPREME AND APPELLATE COURTS**

**Statutory Reference:**

C.G.S. Sections 51-1a, 51-14, 51-19-22a, 51-197(a)(b), 51-198, 51-199, 51-212-216, and 52-263-269 and Article 5th, Section 1 of the Connecticut Constitution

**Statement of Need or Program Objectives**

To promote the just resolution of conflicts by providing a forum for the direct review of appeals from the Superior Court forum through the Appellate Court.

**Program Description:**

The Supreme and Appellate Court System performs the following activities:

Establishes a file for every case, processes and reviews all filings for substantial compliance with the rules of practice, maintains the docket of cases ready for assignment for argument, schedules eligible cases for pre-argument settlement conferences, enters orders, and assigns cases for oral argument or a decision on the briefs.

Reviews cases for jurisdictional problems, prepares memoranda on jurisdictional questions, prepares screening reports on certain cases prior to oral argument or submission of briefs, and performs special research projects as required.

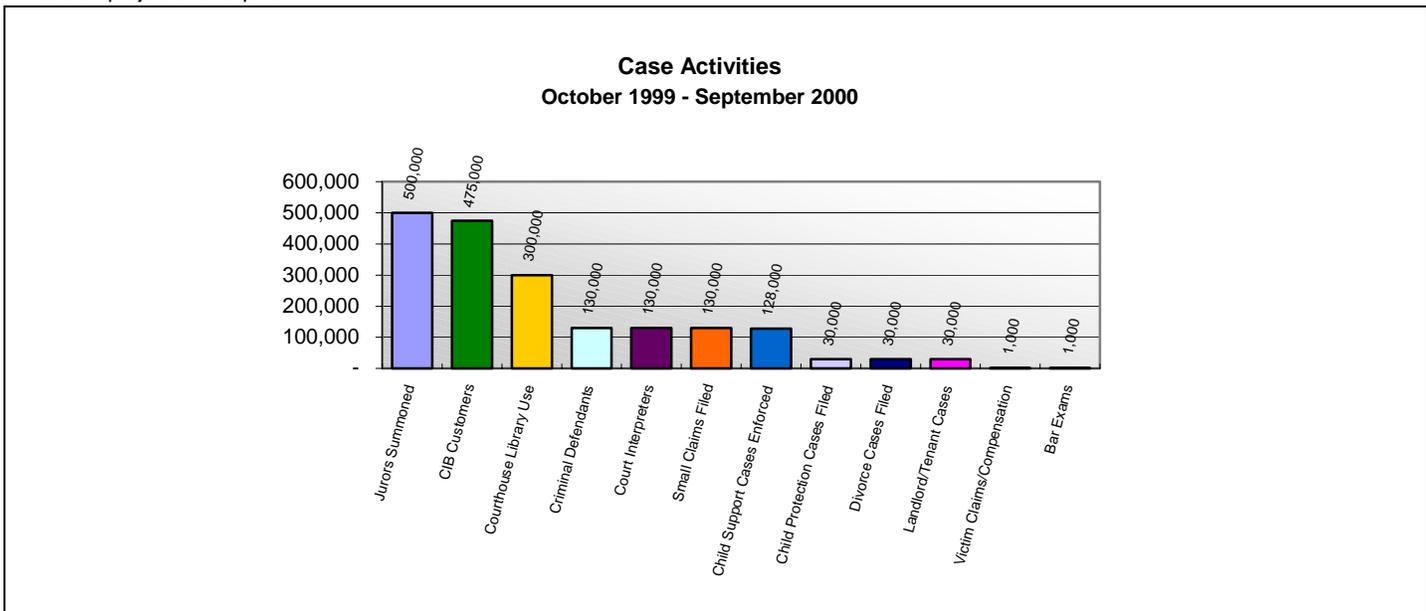
Reviews records and briefs, acts on motions and petitions for certification, hears oral arguments, and writes opinions on all cases that it decides.

Files written opinions with the Reporter of Judicial Decisions; Compiles and maintains statistics on case flow; Institutes rules of practice and responds to inquiries concerning such rules;

Establishes personnel policies and compensation plans for employees whose salaries are not fixed by statute;

Prepares written decisions of the Supreme Court, the Appellate Court, and the selected trial memoranda of the Superior Court for publication in the Connecticut Law Journal and in volume reports.

Writes digests of decisions and volume indices for all published cases; Prepares annual revision of the Connecticut Practice Book incorporating amendments adopted by the judges; Informs judges, attorneys and the public of decisions of the Supreme and Appellate Courts, and those decisions of the Superior Court that are useful as precedent.



Budget-in-Detail

**Program Measure**

	1999-2000	2000-2001	2001-2002	2002-2003
	<u>Actual</u>	<u>Estimated</u>	<u>Projected</u>	<u>Projected</u>
New cases-Suprm Crt (incl. transfers from Appellate)	174	200	200	200
Petitions for certification filed for Supreme Court	301	325	325	325
Cases disposed-Supreme Court	201	225	225	225
Cases disposed by opinion-Supreme Court	146	175	175	175
Pending end of period-Supreme Court	237	212	212	212
Cases transferred to Appellate Court from Supreme	29	30	30	30
Supreme Crt written opinions published	139	152	152	152
Appellate Crt written opinions published	510	550	550	550
Superior Crt written opinions published	42	48	48	48
New cases-Appellate	1,233	1,250	1,250	1,250
Cases disposed-Appellate Court	1,151	1,175	1,175	1,175
Cases disposed by Opinion-Appellate Court	537	550	550	550
Cases transferred to Supreme Court from Appellate	99	100	100	100
Cases pending at end of period-Appellate Court	1,384	1,459	1,459	1,459
Cases Screened-Appellate Court	530	630	630	630
Petitions for Certification filed for Appellate Court	72	50	50	50

**Personnel Summary**

	As of 06/30/2000		2000-2001	2000-2001	2001-2002	2001-2002	2002-2003	2002-2003
	<u>Filled</u>	<u>Vacant</u>	<u>Change</u>	<u>Total</u>	<u>Requested</u>	<u>Recommended</u>	<u>Requested</u>	<u>Recommended</u>
<i>Permanent Fulltime Positions</i>								
General Fund	109	3	2	114	114	114	114	114
<i>Other Positions Equated to Full Time</i>			1999-2000	2000-2001	2001-2002	2001-2002	2002-2003	2002-2003
General Fund			<u>Actual</u>	<u>Estimated</u>	<u>Requested</u>	<u>Recommended</u>	<u>Requested</u>	<u>Recommended</u>
			9	9	9	9	9	9

**Financial Summary**

(Net of Reimbursements)	1999-2000	2000-2001	2001-2002	Current	2001-2002	2002-2003	Current	2002-2003
	<u>Actual</u>	<u>Estimated</u>	<u>Requested</u>	<u>Services</u>	<u>Recommended</u>	<u>Requested</u>	<u>Services</u>	<u>Recommended</u>
Personal Services	7,913,685	8,500,038	9,194,846	9,137,434	8,902,682	9,747,138	9,656,405	9,406,745
Other Expenses	983,903	955,157	1,015,077	957,864	920,677	1,031,143	963,209	900,391
<u>Capital Outlay</u>								
Equipment	618,116	335,383	74,000	41,665	21,614	125,500	85,089	46,536
TOTAL-General Fund	9,515,704	9,790,578	10,283,923	10,136,963	9,844,973	10,903,781	10,704,703	10,353,672

**Supreme and Appellate Courts**

**PROGRAM: SUPERIOR COURT**

**Personnel Summary**

	As of 06/30/2000		2000-2001	2000-2001	2001-2002	2001-2002	2002-2003	2002-2003
	<u>Filled</u>	<u>Vacant</u>	<u>Change</u>	<u>Total</u>	<u>Requested</u>	<u>Recommended</u>	<u>Requested</u>	<u>Recommended</u>
<i>Permanent Fulltime Positions</i>								
General Fund	1,578	70	59	1,707	1,704	1,716	1,704	1,716
Federal Contributions	4	3	-3	4	4	0	4	0
Private Contributions	2	1	-1	2	2	0	2	0
<i>Other Positions Equated to Full Time</i>			1999-2000	2000-2001	2001-2002	2001-2002	2002-2003	2002-2003
General Fund			<u>Actual</u>	<u>Estimated</u>	<u>Requested</u>	<u>Recommended</u>	<u>Requested</u>	<u>Recommended</u>
Private Contributions			46	133	134	123	134	123
			4	0	0	0	0	0

**Financial Summary**

(Net of Reimbursements)	1999-2000	2000-2001	2001-2002	Current	2001-2002	2002-2003	Current	2002-2003
	<u>Actual</u>	<u>Estimated</u>	<u>Requested</u>	<u>Services</u>	<u>Recommended</u>	<u>Requested</u>	<u>Services</u>	<u>Recommended</u>
Personal Services	98,171,792	105,445,678	119,279,446	118,534,669	115,489,377	125,897,169	124,725,233	121,500,546
Other Expenses	33,350,629	32,876,281	41,011,165	38,699,633	37,197,212	42,714,900	39,900,744	37,298,500
Capital Outlay	2,661,864	1,444,292	3,493,850	1,967,187	1,020,492	3,811,336	2,584,082	1,413,264
Other Current Expenses	173,538	15,795,499	0	31,768,716	30,235,438	0	32,613,732	30,840,037
TOTAL-General Fund	134,357,823	155,561,750	163,784,461	190,970,205	183,942,519	172,423,405	199,823,791	191,052,347
Other Current Expenses	1,777,497	1,900,000	1,900,000	1,943,700	1,500,000	1,900,000	1,989,300	1,500,000
TOTAL-Criminal Injuries Compensation Fund	1,777,497	1,900,000	1,900,000	1,943,700	1,500,000	1,900,000	1,989,300	1,500,000
<u>Additional Funds Available</u>								
Federal Contributions	3,996,879	6,076,501	4,314,638	4,314,638	4,314,638	5,864,407	5,864,407	5,864,407
Private Contributions	500,095	774,896	543,208	713,232	713,232	533,208	533,208	533,208
TOTAL-All Funds	140,632,294	164,313,147	170,542,307	197,941,775	190,470,389	180,721,020	208,210,706	198,949,962

**Superior Court**

**SUBPROGRAM: COURTS**

As of October 1, 2000, the Superior Court is comprised of 191 judges including the justices of the Supreme Court and the judges of the Appellate Court. Superior Court judges decide issues dealing with extremely serious problems affecting people's lives -- their liberty, their children, their spousal relationships, their business relationships. This may involve the sentencing of a convicted defendant, the determination of which parent will raise a child, the awarding of damages to an accident victim or the question of whether a person should be taken off a life support system. Among other things, judges participate in the selection of jurors, advise defendants in criminal matters of their rights, set bail conditions for defendants, sentence defendants found guilty of a violation of state statute, grant dissolutions of marriage, hear and adjudicate cases involving child protection and juvenile delinquency and appoint counsel for indigent parties.

The Superior Court Operations Division supports the administration of justice by providing quality services and information to judges, its customers and the community. It ensures that courts have sufficient staff and resources to assist judges, family support magistrates and judicial officers in the resolution of disputes. Specialized staff assist with the collection of child support and provide information, compensation and advocacy services to people victimized by crime.

In addition, as of December 1, 2000, the Superior Court Operations Division, through the Judicial Marshal system, maintains security in the courthouses.

**Statutory Reference:**

C.G.S. Sections 1., 46b-121 through 46b-150, 47a-69, 47a-70, 51-9, 51-15, 51-51v, 51-52, 51-56, 51-61, 51-79, 51-90 through 51-94, 51-164m-o, 51-164t, 51-165, 51-190, 51-194 through 51-197, 51-197c-f, 51-217 through 51-247c, 51-278(b), 51-344, 51-348, 52-185 through 52-235b, 52-257 through 52-262, 52-549a through 52-549d, 54-1b through 54-41 and Article 5th, Section 1 of the Conn. Constitution as amended by Article XX, and Public Act 00-99.

**Statement of Need and Program Objectives:**

To provide support services to the Superior Court judges and to process all cases in a prompt and efficient manner.

**Program Description:**

The Superior Court includes 13 judicial districts, 21 geographical areas, 6 housing sessions and 13 juvenile courts. The staff performs the following activities:

Prepares a case file, reviews and processes all petitions and official documents associated with each case and assigns all matters for judicial hearings; Produces an official court record in all court proceedings except small claims and minor motor vehicle matters.

Interprets proceedings for non-English speaking parties in all criminal cases and, if available, in family, civil and housing cases.

Provides specialized services in housing matters in six judicial districts including on-site inspections of the condition of the premises, mediation between the parties, assistance in finding financial and other resources to help resolve the issue, and monitoring of compliance with court ordered repairs.

Compiles, analyzes, and prepares reports on caseload statistics for use in the allocation of personnel and other resources.

Administers the State Law Library System; Provides direct legal research services to the judges of the Superior Court; Maintains and updates written policies and procedures to ensure uniform operations of the clerks' offices and provides operational direction to the clerks' offices.

Summons jurors and implements procedures for the improvement of jury administration.

Receives applications for admission to the bar; Receives, investigates, and maintains records of grievance complaints against attorneys and persons not authorized to practice law and, when appropriate, presents grievances to court.

Administers Alternative Dispute Resolution (ADR) programs in order to speed resolution of cases and decrease the number of trials.

Provides education and performance improvement opportunities for all judges and Judicial Branch staff including diversity training.

**Program Measure**

	1999-2000	2000-2001	2001-2002	2002-2003
	<u>Actual</u>	<u>Estimated</u>	<u>Projected</u>	<u>Projected</u>
Percent of transcripts delivered within time standard (%)	99.3	99	99	99
Respond to all requests from Judges for legal research	4,266	4,300	4,325	4,350
Number of Occasions Requiring Interpreters	64,405	67,000	70,000	73,000
Number of Daily Cases Requiring Interpreters per Year	43,297	45,462	47,735	50,122
Distribute or dispose of seized property held by Examiner according to law.	100%	100%	100%	100%
Criminal cases at Geographical Areas pending over time standards	29.3%	28.5%	28.0%	27.5%
Criminal cases at Judicial Districts pending over time standards	29.7%	28.5%	28.0%	27.5%
Turnover Rate for Criminal cases at Judicial Districts	1.1	1.1	1.1	1.1
Turnover Rate for Criminal cases at Geographical Areas	1.	1.	1.1	1.1
Turnover Rate for Motor Vehicle cases at Geographical Areas	0.8	0.9	1.	1.1
Percent of Summary Process cases disposed per time standards (20 days)	92%	95%	100%	111%
Process Delinquency cases to disposition within 12 months	14,623	14,900	15,035	16,120
Turnover Rate for Family cases at Judicial Districts	0.95	1.	1.	1.
Turnover Rate for Civil cases at Judicial Districts	0.92	0.96	0.94	0.93
Transfer Rate for Small Claims cases including Housing Small Claims (HSC)	1.	1.	1.	1.

**Personnel Summary**

	As of 06/30/2000		2000-2001	2000-2001	2001-2002	2001-2002	2002-2003	2002-2003	
	<u>Filled</u>	<u>Vacant</u>	<u>Change</u>	<u>Total</u>	<u>Requested</u>	<u>Recommended</u>	<u>Requested</u>	<u>Recommended</u>	
<i>Permanent Fulltime Positions</i>									
General Fund	1,288	58	36	1,382	1,402	1,385	1,402	1,385	
Private Contributions	2	1	-1	2	2	0	2	0	
				1999-2000	2000-2001	2001-2002	2001-2002	2002-2003	2002-2003
<i>Other Positions Equated to Full Time</i>				<u>Actual</u>	<u>Estimated</u>	<u>Requested</u>	<u>Recommended</u>	<u>Requested</u>	<u>Recommended</u>
General Fund				45	132	132	121	132	121
Private Contributions				4	0	0	0	0	0

**Financial Summary**

	1999-2000	2000-2001	2001-2002	Current	2001-2002	2002-2003	Current	2002-2003
	<u>Actual</u>	<u>Estimated</u>	<u>Requested</u>	<u>Services</u>	<u>Recommended</u>	<u>Requested</u>	<u>Services</u>	<u>Recommended</u>
(Net of Reimbursements)								
Personal Services	83,678,567	89,878,599	102,450,512	101,810,814	99,195,177	108,228,698	107,221,232	104,449,100
Other Expenses	30,746,061	30,220,624	37,949,189	35,810,241	34,419,994	39,208,747	36,625,584	34,236,939

**Budget-in-Detail**

<u>Capital Outlay</u>									
Equipment	2,660,584	1,443,597	3,415,850	1,923,270	997,710	3,710,336	2,515,604	1,375,813	
<u>Other Current Expenses</u>									
Year 2000 Conversion	149,198	0	0	0	0	0	0	0	0
TOTAL-General Fund	117,234,410	121,542,820	143,815,551	139,544,325	134,612,881	151,147,781	146,362,420	140,061,852	
<u>Additional Funds Available</u>									
Private Contributions	415,145	657,212	487,188	657,212	657,212	487,188	487,188	487,188	
<b>Federal Contributions</b>									
16554 Nat'l Criminal History Improvment	110,840	480,014	0	0	0	0	0	0	0
16555 Nat'l Sex Offender Reg Asst Pgm	812	4,695	0	0	0	0	0	0	0
16579 Drug Ctl & Sys Imprv Formula Grt	738,816	1,020,353	696,807	696,807	696,807	696,807	696,807	696,807	696,807
16580 Drug Ctl & Sys Improv Discret Gt	40,661	60,374	0	0	0	0	0	0	0
16585 Drug Court Grant Program	16,692	34,853	0	0	0	0	0	0	0
16589 Rural Dom Violence/Child Victim	6,109	0	0	0	0	0	0	0	0
16590 Gts to Encourage Arrest Policies	164,686	231,762	0	0	0	0	0	0	0
16592 Pre-trial Court Svcs Train & Ed	8,330	0	0	0	0	0	0	0	0
93586 State Court Improvement Pgm	68,993	169,888	33,978	33,978	33,978	0	0	0	0
TOTAL-All Funds	118,805,494	124,201,971	145,033,524	140,932,322	136,000,878	152,331,776	147,546,415	141,245,847	
Courts									

**SUBPROGRAM: SUPPORT ENFORCEMENT**

**Statutory Reference:**

C.G.S. Sections 46b-84 as revised by P.A.97-7 (June 18 Special Session), 46b-231 as revised by P.A. 97-7 (June 18 Special Session), 52-362, and P.A. 97-1 (June 18 Special Session).

**Statement of Need and Program Objectives:**

To enforce all family support court orders in accordance with federal and state regulations, rules and statutes.

**Program Description:**

Support Enforcement Services performs the following:

Determines appropriate enforcement action to be taken pursuant to federal and state performance standards through use of automated enforcement processes.

Induces the defaulting party to resume payments through personal contacts (initial counseling), informal resolutions (stipulated agreements), and/or formal enforcement action (income withholding, contempt citations, license revocation, etc.). In cases requiring formal enforcement actions, responsibilities include: case preparation, service of process, conducting a pre-trial conference in an attempt to resolve the issue, presentation of case in court, making recommendations to the court regarding disposition.

Duties and responsibilities associated with the Uniform Interstate Family Support Act (UIFSA): maintain a registry of all foreign support orders registered in the tribunal for enforcement; maintain a registry of all foreign paternity judgments registered in the tribunal for enforcement; maintain a registry of all support orders entered by the Family Support Magistrate Division when it is serving as the tribunal; serve as a support enforcement agency in all actions filed under UIFSA; serve as the State Information Agent pursuant to UIFSA. Reviews child support orders in Title IV-D cases at the request of the parties to assess deviations from child support guidelines, including preparation of motions, service of process, and pre-hearing conferences.

Monitors Title IV-D cases for medical support enforcement; and Monitors employer compliance of income withholding orders for support.

Assists the Department of Social Services in administrative enforcement activities by participating in administrative hearings conducted by DSS.

Processes and serves non IV-D income withholding orders and provides notice of all court activity to parties in IV-D cases.

**Program Measure**

Meet federal case closure standards  
 Meet federal order establishment standards  
 Meet 2 day issuance standard for income withholding  
 Meet federal standard for enforcing medical support

	1999-2000 <u>Actual</u>	2000-2001 <u>Estimated</u>	2001-2002 <u>Projected</u>	2002-2003 <u>Projected</u>
Meet federal case closure standards	Not Available	70%	80%	90%
Meet federal order establishment standards	Not Available	88%	90%	95%
Meet 2 day issuance standard for income withholding	Not Available	63%	70%	80%
Meet federal standard for enforcing medical support	Not Available	48%	60%	75%

**Personnel Summary**

Permanent Fulltime Positions  
 General Fund

As of 06/30/2000	2000-2001	2000-2001	2001-2002	2001-2002	2002-2003	2002-2003	
<u>Filled</u>	<u>Vacant</u>	<u>Change</u>	<u>Total</u>	<u>Requested</u>	<u>Recommended</u>	<u>Requested</u>	<u>Recommended</u>
257	11	0	268	268	268	268	268

Other Positions Equated to Full Time  
 General Fund

1999-2000	2000-2001	2001-2002	2001-2002	2002-2003	2002-2003
<u>Actual</u>	<u>Estimated</u>	<u>Requested</u>	<u>Recommended</u>	<u>Requested</u>	<u>Recommended</u>
1	1	1	1	1	1

**Financial Summary**

(Net of Reimbursements)  
 Personal Services  
 Other Expenses

1999-2000	2000-2001	2001-2002	Current	2001-2002	2002-2003	Current	2002-2003
<u>Actual</u>	<u>Estimated</u>	<u>Requested</u>	<u>Services</u>	<u>Recommended</u>	<u>Requested</u>	<u>Services</u>	<u>Recommended</u>
12,901,777	13,857,715	14,819,933	14,727,398	14,349,034	15,551,298	15,406,536	15,008,210
1,776,272	1,819,873	2,027,707	1,913,418	1,839,134	2,167,386	2,024,594	1,892,554

Capital Outlay

Equipment  
Other Current Expenses

1,280	695	50,000	28,152	14,604	67,000	45,426	24,844
6,788	0	0	0	0	0	0	0

TOTAL-General Fund

14,686,117	15,678,283	16,897,640	16,668,968	16,202,772	17,785,684	17,476,556	16,925,608
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**Support Enforcement**

**SUBPROGRAM: VICTIM SERVICES**

**Statutory Reference:**

C.G.S. Sections 54-201 through 54-233 as amended by P.A. 99-128, P.A. 99-184, P.A. 00-99, P.A. 00-110, P.A. 00-196 and P.A. 00-200 and Article First, Section 8 of the Constitution of the State of Connecticut.

**Statement of Need and Program Objectives:**

To promote, design, and administer the delivery of services to crime victims.

To develop and implement programs in support of unmet crime victims' needs in the State of Connecticut.

**Program Description:**

The office performs the following activities:

Delivers statewide outreach services to surviving family members of homicide victims, and court-based victim services advocacy, notification, information and referral services to persons victimized through other crimes.

Administers the state's crime victim compensation program, which provides monetary assistance to injured victims of violent crime and to surviving families of homicide victims.

Contracts with and monitors 25 community based nonprofit agencies that provide crisis intervention, counseling, advocacy, and other direct services to victims of crime.

Staffs the statewide advisory council for victims of crime; Provides training and technical assistance to state and local agencies and support and assistance to statewide victim services coalitions and groups.

**Program Measure**

	1999-2000	2000-2001	2001-2002	2002-2003
	<u>Actual</u>	<u>Estimated</u>	<u>Projected</u>	<u>Projected</u>
Within allocated funding, compensate victims of crimes as authorized by law. (\$000)	1,900	2,100	2,100	2,100
Notify registered victims of specified events.	100%	100%	100%	100%
Provide Helpline during business hours and 24 hour backup emergency information.	100%	100%	100%	100%

**Personnel Summary**

	As of 06/30/2000		2000-2001	2000-2001	2001-2002	2001-2002	2002-2003	2002-2003
	<u>Filled</u>	<u>Vacant</u>	<u>Change</u>	<u>Total</u>	<u>Requested</u>	<u>Recommended</u>	<u>Requested</u>	<u>Recommended</u>
<i>Permanent Fulltime Positions</i>								
General Fund	33	1	0	34	34	34	34	34
Federal Contributions	4	3	-3	4	4	0	4	0
			1999-2000	2000-2001	2001-2002	2001-2002	2002-2003	2002-2003
<i>Other Positions Equated to Full Time</i>			<u>Actual</u>	<u>Estimated</u>	<u>Requested</u>	<u>Recommended</u>	<u>Requested</u>	<u>Recommended</u>
General Fund			0	0	1	1	1	1

**Financial Summary**

	1999-2000	2000-2001	2001-2002	Current	2001-2002	2002-2003	Current	2002-2003
	<u>Actual</u>	<u>Estimated</u>	<u>Requested</u>	<u>Services</u>	<u>Recommended</u>	<u>Requested</u>	<u>Services</u>	<u>Recommended</u>
(Net of Reimbursements)								
Personal Services	1,591,448	1,709,364	2,009,001	1,996,457	1,945,166	2,117,173	2,097,465	2,043,236
Other Expenses	828,296	835,784	1,034,269	975,974	938,084	1,338,767	1,250,566	1,169,007
<u>Capital Outlay</u>								
Equipment	0	0	28,000	15,765	8,178	34,000	23,052	12,607
<u>Other Current Expenses</u>								
Year 2000 Conversion	17,552	0	0	0	0	0	0	0
TOTAL-General Fund	2,437,296	2,545,148	3,071,270	2,988,196	2,891,428	3,489,940	3,371,083	3,224,850
<u>Other Current Expenses</u>								
Criminal Injuries Compensation Fund	1,777,497	1,900,000	1,900,000	1,943,700	1,500,000	1,900,000	1,989,300	1,500,000
TOTAL-Criminal Injuries Compensation Fund	1,777,497	1,900,000	1,900,000	1,943,700	1,500,000	1,900,000	1,989,300	1,500,000
<u>Additional Funds Available</u>								
Private Contributions	84,950	117,684	56,020	56,020	56,020	46,020	46,020	46,020
<b>Federal Contributions</b>								
16575 Crime Victim Assistance	2,301,645	3,648,244	3,039,000	3,039,000	3,039,000	4,592,000	4,592,000	4,592,000
16576 Crime Victim Compensation	400,154	166,749	507,853	507,853	507,853	575,600	575,600	575,600
16582 Field Generated Nat'l Impact Prj	9,581	28,000	7,000	7,000	7,000	0	0	0
16588 Violence Against Women Formula	0	60,000	30,000	30,000	30,000	0	0	0
16590 Gts to Encourage Arrest Policies	129,560	171,569	0	0	0	0	0	0
TOTAL-All Funds	7,140,683	8,637,394	8,611,143	8,571,769	8,031,301	10,603,560	10,574,003	9,938,470

**Victim Services**

**SUBPROGRAM: JUDICIAL MARSHALS**

**Statutory Reference:**

Public Act 00-99, Public Act 00-210, Senate Joint Resolution 15.

**Statement of Need and Program Objectives:**

To maintain secure and safe conditions in courthouses and other Judicial Branch facilities.

To provide for the transportation of prisoners between courthouses and places of confinement.

**Program Description:**

Effective December 1, 2000, the functions formerly associated with the County Sheriffs, namely, providing security for state courthouses, transporting prisoners and operating two twenty-four hour lockup facilities were transferred to the Judicial Branch. The former special

deputy sheriffs have been transferred to the Judicial Branch and are working under Judicial Branch personnel. In assuming these functions, the Judicial Branch has organized along Judicial District, rather than county lines. The appropriations and equipment associated with these functions have been transferred to the Judicial Branch.

Service of process functions, formerly performed by the deputy sheriffs, has been transferred to state marshals. The state marshals are under the jurisdiction of the State Marshal Commission, an independent commission established in P.A. 00-99. The Governor's Recommended Budget for FY01-03 includes the State Marshal Commission as an appropriated agency with its administrative functions performed by the Department of Administrative Services.

Budget-in-Detail

<b>Personnel Summary</b>		As of 06/30/2000		2000-2001	2000-2001	2001-2002	2001-2002	2002-2003	2002-2003
<i>Permanent Fulltime Positions</i>		<u>Filled</u>	<u>Vacant</u>	<u>Change</u>	<u>Total</u>	<u>Requested</u>	<u>Recommended</u>	<u>Requested</u>	<u>Recommended</u>
General Fund		0	0	23	23	0	29	0	29
<b>Financial Summary</b>		1999-2000	2000-2001	2001-2002	Current	2001-2002	2002-2003	Current	2002-2003
<i>(Net of Reimbursements)</i>		<u>Actual</u>	<u>Estimated</u>	<u>Requested</u>	<u>Services</u>	<u>Recommended</u>	<u>Requested</u>	<u>Services</u>	<u>Recommended</u>
<i>Other Current Expenses</i>									
Sheriffs Transition Account		0	15,795,499	0	31,768,716	30,235,438	0	32,613,732	30,840,037
TOTAL-General Fund		0	15,795,499	0	31,768,716	30,235,438	0	32,613,732	30,840,037
<b>Judicial Marshals</b>									

**PROGRAM: COURT SUPPORTED SERVICES DIVISION**

<b>Personnel Summary</b>		As of 06/30/2000		2000-2001	2000-2001	2001-2002	2001-2002	2002-2003	2002-2003
<i>Permanent Fulltime Positions</i>		<u>Filled</u>	<u>Vacant</u>	<u>Change</u>	<u>Total</u>	<u>Requested</u>	<u>Recommended</u>	<u>Requested</u>	<u>Recommended</u>
General Fund		954	36	76	1,066	1,076	1,066	1,164	1,129
Federal Contributions		13	2	1	16	5	5	5	5
Private Contributions		1	0	1	2	2	2	0	0
<i>Other Positions Equated to Full Time</i>									
General Fund				13	13	15	13	15	10
<b>Financial Summary</b>		1999-2000	2000-2001	2001-2002	Current	2001-2002	2002-2003	Current	2002-2003
<i>(Net of Reimbursements)</i>		<u>Actual</u>	<u>Estimated</u>	<u>Requested</u>	<u>Services</u>	<u>Recommended</u>	<u>Requested</u>	<u>Services</u>	<u>Recommended</u>
Personal Services		55,381,207	59,784,503	71,356,133	70,910,587	69,088,812	77,927,698	77,202,294	75,206,281
Other Expenses		7,429,194	7,815,525	9,533,812	8,996,453	8,647,187	11,480,856	10,724,470	10,025,043
Capital Outlay		442,324	239,999	482,600	271,725	140,960	598,600	405,849	221,965
Other Current Expenses		50,563,425	54,851,307	59,707,820	59,044,664	59,802,616	61,382,251	60,757,197	60,693,383
TOTAL-General Fund		113,816,150	122,691,334	141,080,365	139,223,429	137,679,575	151,389,405	149,089,810	146,146,672
<i>Additional Funds Available</i>									
Federal Contributions		4,956,992	5,740,154	2,462,589	2,462,589	2,462,589	901,307	901,307	901,307
Private Contributions		2,655,785	4,061,230	331,212	331,212	331,212	181,012	181,012	181,012
TOTAL-All Funds		121,428,927	132,492,718	143,874,166	142,017,230	140,473,376	152,471,724	150,172,129	147,228,991
<b>Court Supported Services Division</b>									

**SUBPROGRAM: ADMINISTRATION**

In 1999, the Court Support Services Division (CSSD) was formed from five Judicial Branch agencies: Office of Adult Probation, the Office of Alternative Sanctions, the Office of Bail Commission, the Family Division and the Juvenile Detention Services Division. The duties of these various offices, divisions and personnel were transferred to this new division.

CSSD provides services to the judges through an innovative network of public and private services that promote enhanced public safety, adult and juvenile accountability through supervision, rehabilitation and resources for families in crisis.

**Statutory Reference:**

C.G.S Sections 4-141 and 51-9 (Sections 54-123a, 54-123b, 54-123c, P.A. 95-225, P.A. 98-183, 51-181b, 51-181c, 51-181d, P.A. 95-131, and P.A. 97-199 cite responsibilities of the former Office of Alternative Sanctions; Sections 54-103b and 54-106 cite responsibilities of the former Office of Adult Probation; Sections 54-63b – 63g cite responsibilities of the former Bail Commission; Sections 46b-132, 46b-132a, 46b-123, 46b-127, and 46b-133 cite responsibilities of the former Division of Juvenile Detention Services; and Sections 46b-123b, 46b-

121, 46b-130, and 46b-133 cite responsibilities of the former Family Division that are now included within CSSD.)

**Statement of Need and Program Objectives:**

To provide direction and administrative support to the operational units of the Division.

**Program Description:**

Identifies, develops, implements, and institutionalizes best practices in order that the CSSD may provide the most effective and efficient services to the Court.

Reviews juvenile detention facilities on a periodic basis to ensure compliance with OSHA standards and divisional operational policies; investigates detainee complaints and incidents within the detention facilities; Ensures compliance with all provisions of a consent decree reached in 1997 in settlement of a federal class action lawsuit over conditions of confinement for juveniles.

Administers interstate compact agreements; Establishes and oversees contracts for services for individuals involved with the courts – juveniles, families, and adults; Oversees that contracted services are in place within the Operations regional structure, with close coordination with the Grants and Contracts Unit.

**Program Measure**

	1999-2000	2000-2001	2001-2002	2002-2003
	<u>Actual</u>	<u>Estimated</u>	<u>Projected</u>	<u>Projected</u>
No. of Juvenile Contract Models with > 90% utilization	6	8	9	9
No. of Adult Contract Models with > 90% utilization	4	6	7	7
% Promotions to Minority Applicants (gender & race)	55%	60%	65%	65%
% Contracts & Amendments Executed by Start Date	86%	90%	95%	98%
No. of New Information Technologies introduced	12	6	5	5
% of Payment Req. Processed w/in 2 days of Execution	75%	80%	82%	83%
No. of Material Requisitions Processed Annually	2,128	2,000	1,900	1,900

**Personnel Summary**

	As of 06/30/2000		2000-2001	2000-2001	2001-2002	2001-2002	2002-2003	2002-2003
	<u>Filled</u>	<u>Vacant</u>	<u>Change</u>	<u>Total</u>	<u>Requested</u>	<u>Recommended</u>	<u>Requested</u>	<u>Recommended</u>
<i>Permanent Fulltime Positions</i>								
General Fund	86	3	5	94	94	94	98	98
Private Contributions	1	0	1	2	2	2	0	0
			1999-2000	2000-2001	2001-2002	2001-2002	2002-2003	2002-2003
<i>Other Positions Equated to Full Time</i>			<u>Actual</u>	<u>Estimated</u>	<u>Requested</u>	<u>Recommended</u>	<u>Requested</u>	<u>Recommended</u>
General Fund			2	2	2	0	2	2

**Financial Summary**

	1999-2000	2000-2001	2001-2002	Current	2001-2002	2002-2003	Current	2002-2003
	<u>Actual</u>	<u>Estimated</u>	<u>Requested</u>	<u>Services</u>	<u>Recommended</u>	<u>Requested</u>	<u>Services</u>	<u>Recommended</u>
(Net of Reimbursements)								
Personal Services	5,233,400	5,621,161	6,378,361	6,216,060	6,175,690	6,844,106	6,780,396	6,605,094
Other Expenses	3,896,176	4,103,008	5,535,356	5,223,364	5,020,579	6,722,277	6,279,398	5,869,869
<b>Capital Outlay</b>								
Equipment	355,041	192,640	20,900	11,768	6,105	29,400	19,933	10,902
<b>Other Current Expenses</b>								
Alternative Incarceration Program	28,215,165	30,582,900	34,399,367	33,840,249	34,964,688	35,227,112	34,654,540	35,485,078
Justice Education Center, Inc.	218,025	235,260	240,671	240,671	228,967	246,447	246,447	232,402
Juvenile Alternative Incarceration	18,875,015	20,761,740	21,337,957	21,337,957	21,337,957	21,887,612	21,850,068	21,658,026
Juvenile Justice Centers	2,738,385	2,742,079	2,805,147	2,805,147	2,805,147	2,872,470	2,872,470	2,847,224
Truancy Services	357,000	365,961	834,678	732,103	374,378	1,058,610	1,045,135	379,994
Year 2000 Conversion	14,326	0	0	0	0	0	0	0
TOTAL-General Fund	59,902,533	64,604,749	71,552,437	70,407,319	70,913,511	74,888,034	73,748,387	73,088,589
<b>Additional Funds Available</b>								
Private Contributions	2,598,240	4,060,281	330,263	330,263	330,263	180,571	180,571	180,571
<b>Federal Contributions</b>								
16523 Juvenile Accountability Grants	18,599	0	0	0	0	0	0	0
16541 Alt Sanc&Svc Court Involved Girl	76,714	275,012	275,012	275,012	275,012	0	0	0
16579 Drug Ctl & Sys Imprv Formula Grt	1,766,361	1,103,552	254,270	254,270	254,270	240,000	240,000	240,000
16580 Drug Ctl & Sys Improv Discret Gt	49,889	74,076	0	0	0	0	0	0
16585 Drug Court Grant Program	27,394	194,969	0	0	0	0	0	0
16586 Violent Offender/Truth in Senten	1,560,600	948,600	0	0	0	0	0	0
16588 Violence Against Women Formula	77,442	71,109	12,000	12,000	12,000	0	0	0
16589 Rural Dom Violence/Child Victim	19,701	0	0	0	0	0	0	0
16590 Gts to Encourage Arrest Policies	202,397	71,166	0	0	0	0	0	0
93597 State Access and Visitation Pgm	45,199	48,579	48,579	48,579	48,579	48,579	48,579	48,579
TOTAL-All Funds	66,345,069	71,452,093	72,472,561	71,327,443	71,833,635	75,357,184	74,217,537	73,557,739

**Administration****SUBPROGRAM: JUVENILE SERVICES****Statutory Reference:**

C.G.S. Section 4-141 (Sections 46b-121, 46b-123 and 46b-123 -124, 46b-128 - 130, 46b-133-134 cite responsibilities of the Family Division/Juvenile Probation that are now included within CSSD.)

**Statement of Need and Program Objectives:**

To provide safe and secure custody, treatment and rehabilitative services for children and families by the efficient management of a juvenile justice system which recognizes the needs, rights and responsibilities of children, families and the community.

**Program Description:**

CSSD Juvenile Services, including contracted services, are divided between two units: Intake, Assessment and Referral (IAR) and Supervision. These units perform the following functions:

Identifies needs and risk factors of children and families that contribute to delinquent behavior and Family with Service Needs Violations.

Assists the Court in making residential placements and makes recommendations for placement in post-dispositional programs. Reviews and classifies each delinquency and family with service needs referral for judicial processing or non-judicial intervention.

Schedules payments in cases where restitution is required and monitors the accounts.

Appears in court, in judicial cases, provides input regarding the juvenile and responds to questions by the judge; In non-judicial cases, based on an assessment of needs of the child and the family situation, attempts to divert children from the judicial process through non-judicial supervision services and referrals to appropriate community agencies.

Supervises children placed on probation and keeps informed of the child's conduct through personal, family, school, community and/or other agency contacts.

Monitors community service hours completed and obtains community service sites in certain cases.

**Program Measure**

	1999-2000	2000-2001	2001-2002	2002-2003
	<u>Actual</u>	<u>Estimated</u>	<u>Projected</u>	<u>Projected</u>
Average Caseload per Probation Officer	61	45	45	45
% of Pre-Dispositional Studies completed w/in Quality Standards	88%	90%	92%	95%
Juveniles (Del.& FWSN) committed to DCF	892	920	940	950
Juvenile Cases on Probation/Supervision	35,058	35,409	35,763	36,120
Family With Service Need Case Referrals	4,419	4,500	4,600	4675
Delinquency Case Referrals	15,911	16,200	16,500	16,750

**Budget-in-Detail**

**Personnel Summary**

	As of 06/30/2000		2000-2001	2000-2001	2001-2002	2001-2002	2002-2003	2002-2003
	<u>Filled</u>	<u>Vacant</u>	<u>Change</u>	<u>Total</u>	<u>Requested</u>	<u>Recommended</u>	<u>Requested</u>	<u>Recommended</u>
Permanent Fulltime Positions General Fund	158	6	0	164	169	164	194	164
			1999-2000	2000-2001	2001-2002	2001-2002	2002-2003	2002-2003
Other Positions Equated to Full Time General Fund			<u>Actual</u>	<u>Estimated</u>	<u>Requested</u>	<u>Recommended</u>	<u>Requested</u>	<u>Recommended</u>
			3	3	5	5	5	0

**Financial Summary**

	1999-2000	2000-2001	2001-2002	Current	2001-2002	2002-2003	Current	2002-2003
	<u>Actual</u>	<u>Estimated</u>	<u>Requested</u>	<u>Services</u>	<u>Recommended</u>	<u>Requested</u>	<u>Services</u>	<u>Recommended</u>
(Net of Reimbursements)								
Personal Services	9,822,378	10,550,153	11,489,222	11,196,873	11,124,155	13,487,894	13,362,340	13,016,865
Other Expenses	458,093	456,419	487,615	460,131	442,268	521,838	487,458	455,667
<u>Capital Outlay</u>								
Equipment	0	0	182,500	102,755	53,305	182,500	123,735	67,672
TOTAL-General Fund	10,280,471	11,006,572	12,159,337	11,759,759	11,619,728	14,192,232	13,973,533	13,540,204
<u>Additional Funds Available</u>								
Private Contributions	183	508	508	508	508	0	0	0
<b>Federal Contributions</b>								
16523 Juvenile Accountability Grants	0	1,241,401	1,260,000	1,260,000	1,260,000	0	0	0
16579 Drug Ctl & Sys Imprv Formula Grt	4,169	10,898	0	0	0	0	0	0
93597 State Access and Visitation Pgm	24,793	26,647	26,647	26,647	26,647	26,647	26,647	26,647
TOTAL-All Funds	10,309,616	12,286,026	13,446,492	13,046,914	12,906,883	14,218,879	14,000,180	13,566,851
Juvenile Services								

**SUBPROGRAM: DETENTION SERVICES**

**Statutory Reference:**

C.G.S. Section 4-141 (Sections 46b-132, 46b-132a, 46b-123, 46b-127, and 46b-133 cite responsibilities of the former Division of Juvenile Detention Services that are now included within CSSD.)

**Statement of Need and Program Objectives:**

To provide secure and therapeutic confinement to those juveniles who present a danger to the community or themselves.

**Program Description:**

The Judicial Branch operates three residential detention facilities in a variety of community-based facilities operated through contracted

services. These facilities: Provide shelter, meals, and clothing, medical and mental health services for juvenile detainees; Provide a range of recreational and other programming appropriate for the detainee population; Maintain records concerning all children in detention; Transport juveniles from detention facilities and alternative detention programs to court facilities for hearings and to other locations for evaluations and other professional services as required.

**Program Measure**

	1999-2000	2000-2001	2001-2002	2002-2003
	<u>Actual</u>	<u>Estimated</u>	<u>Projected</u>	<u>Projected</u>
Average Daily Population (% Capacity)	135	110	100	100
Average days in Detention	11	12	15	15
Total Admissions	3,409	3,500	3,600	3,650
Total Unique Juveniles Admitted	2,019	2,100	2,200	2,300

**Personnel Summary**

	As of 06/30/2000		2000-2001	2000-2001	2001-2002	2001-2002	2002-2003	2002-2003
	<u>Filled</u>	<u>Vacant</u>	<u>Change</u>	<u>Total</u>	<u>Requested</u>	<u>Recommended</u>	<u>Requested</u>	<u>Recommended</u>
Permanent Fulltime Positions General Fund	162	12	0	174	174	174	233	233

**Financial Summary**

	1999-2000	2000-2001	2001-2002	Current	2001-2002	2002-2003	Current	2002-2003
	<u>Actual</u>	<u>Estimated</u>	<u>Requested</u>	<u>Services</u>	<u>Recommended</u>	<u>Requested</u>	<u>Services</u>	<u>Recommended</u>
(Net of Reimbursements)								
Personal Services	9,469,596	10,171,234	12,431,834	12,354,210	12,036,816	14,682,227	14,545,555	14,169,489
Other Expenses	1,762,566	1,946,877	2,106,661	1,987,922	1,910,746	2,815,045	2,629,583	2,458,087
<u>Capital Outlay</u>								
Equipment	87,283	47,359	58,000	32,656	16,941	38,000	25,764	14,091
<u>Other Current Expenses</u>								
Alternative Incarceration Program	3,082	3,521	0	0	0	0	0	0
Juvenile Alternative Incarceration	65,958	72,478	0	0	0	0	0	0
TOTAL-General Fund	11,388,485	12,241,469	14,596,495	14,374,788	13,964,503	17,535,272	17,200,902	16,641,667
Detention Services								

**SUBPROGRAM: ADULT SERVICES**

**Statutory Reference:**

C.G.S. Section 4-141 (Sections 46b-3, 46b-6, 46b-10, 46b-53 cite responsibilities of the former Family Division; Sections 54-103a, 54-108, 51-9, 54-1-105 and 54-108 cite responsibilities of the former Adult Probation; and Sections 54-56g, 54-63b-63g, P.A. 97-248, Sec 7 cite

responsibilities of the former Bail Commission that are now all included within CSSD.)

**Statement of Need and Program Objectives:**

To insure the principles of fair and reasonable bail as guaranteed by the State and Federal Constitutions.

To monitor the behavior of offenders in the community and to use suitable methods to aid and encourage improvement in their conduct and condition.

To provide counseling services to families in crisis.

**Program Description:**

CSSD Adult Services delivery system is divided between two units; Intake, Assessment and Referral (IAR) and Supervision Units. These units perform the following functions:

Supervises all individuals sentenced to probation in accordance with statutory requirements and provides them with the knowledge and skills to promote positive change, reduce recidivism and ensure the successful completion of probation.

Provides access and support to victims through victim impact statements, restitution and the monitoring of conditions of probation.

Monitors and reports to the Court on the defendant's compliance with pretrial and release conditions.

Determines eligibility for the Pretrial Alcohol Education Program, Drug Education Program and other Diversionary Programs and formulates recommendations for the Court.

Conducts independent interviews and assessments for all detainees unable to post bond prior to arraignment.

Verifies interview information and investigates state and national criminal history information.

Recommends specific release conditions necessary to ensure court appearance and public safety in appropriate cases; Notifies each defendant interviewed of his scheduled court appearance and, on order

of the Court, notifies defendants who have failed to appear prior to the issuance of a rearrest warrant; Verifies, monitors, and records the activities of individuals conditionally released; Re-interviews defendants at correctional centers post arraignment to provide alternative to incarceration bond modification plans to the judge; Provides written progress reports to the Court on conditional releases including recommendations for graduated sanctions for pretrial misconduct.

Provides program coordination, defendant assessment and release supervision for Drug, Domestic Violence and Community Courts.

Provides pre-dispositional studies and recommendations to the Court to assist in disposition of criminal cases and attempts to resolve cases by mediation.

Assists in the return of probation violators to court in a timely and efficient manner.

Reviews, evaluates and improves conditions of release, release criteria and the pretrial process.

Prepares evaluation reports dealing with background and current circumstances of families in the process of divorce.

Facilitates the resolution of conflicts involving child custody and/or visitation rights through mediation; Conducts pretrial conferences with attorneys and litigants in an effort to resolve disputed issues or to identify and focus on issues actually in dispute.

In Family Violence cases, provides immediate intervention, makes recommendations to judicial authorities, and provides services for victims and offenders through third party contracts.

**Program Measure**

	1999-2000	2000-2001	2001-2002	2002-2003
	<u>Actual</u>	<u>Estimated</u>	<u>Projected</u>	<u>Projected</u>
No. Mediations Aged >2 months on July 1	63	55	50	40
No. Case Evaluations Aged > 4 months on July 1	75	65	60	55
Average Caseload per Supervision Officer	250	240	219	200
Average Daily Caseload under Supervision - Pre-trial & Post-conviction	58,630	62,147	65,875	69,828
DOC Beds saved by Jail Re-Interview Program	497	675	750	800
Total IAR Assessments	26,524	27,054	27,595	28,000
% Case Evaluations Successfully Completed	50%	52%	53%	54%
% Mediation Cases Resolved Successfully	56%	58%	58%	59%

**Personnel Summary**

	As of 06/30/2000		2000-2001	2000-2001	2001-2002	2001-2002	2002-2003	2002-2003
	<u>Filled</u>	<u>Vacant</u>	<u>Change</u>	<u>Total</u>	<u>Requested</u>	<u>Recommended</u>	<u>Requested</u>	<u>Recommended</u>
General Fund	548	15	71	634	639	634	639	634
Federal Contributions	13	2	1	16	5	5	5	5

**Other Positions Equated to Full Time**

	1999-2000	2000-2001	2001-2002	2001-2002	2002-2003	2002-2003
	<u>Actual</u>	<u>Estimated</u>	<u>Requested</u>	<u>Recommended</u>	<u>Requested</u>	<u>Recommended</u>
General Fund	8	8	8	8	8	8

**Financial Summary**

	1999-2000	2000-2001	2001-2002	Current	2001-2002	2002-2003	Current	2002-2003
(Net of Reimbursements)	<u>Actual</u>	<u>Estimated</u>	<u>Requested</u>	<u>Services</u>	<u>Recommended</u>	<u>Requested</u>	<u>Services</u>	<u>Recommended</u>
Personal Services	30,855,833	33,441,955	41,056,716	41,143,444	39,752,151	42,913,471	42,514,003	41,414,833
Other Expenses	1,312,359	1,309,221	1,404,180	1,325,036	1,273,594	1,421,696	1,328,031	1,241,420
<u>Capital Outlay</u>								
Equipment	0	0	221,200	124,546	64,609	348,700	236,417	129,300
<u>Other Current Expenses</u>								
Alternative Incarceration Program	76,469	87,368	90,000	88,537	91,479	90,000	88,537	90,659
TOTAL-General Fund	32,244,661	34,838,544	42,772,096	42,681,563	41,181,833	44,773,867	44,166,988	42,876,212
<u>Additional Funds Available</u>								
Private Contributions	57,362	441	441	441	441	441	441	441
<b>Federal Contributions</b>								
16579 Drug Ctl & Sys Imprv Formula Grt	322,650	695,636	441,096	441,096	441,096	441,096	441,096	441,096
16585 Drug Court Grant Program	3,815	0	0	0	0	0	0	0
16588 Violence Against Women Formula	419,024	423,891	0	0	0	0	0	0
16589 Rural Dom Violence/Child Victim	52,682	0	0	0	0	0	0	0
16590 Gts to Encourage Arrest Policies	177,390	257,983	0	0	0	0	0	0
16591 Comp Approach Sex Offender Mgmt	9,914	151,650	0	0	0	0	0	0
93597 State Access and Visitation Pgm	98,259	144,985	144,985	144,985	144,985	144,985	144,985	144,985
TOTAL-All Funds	33,385,757	36,513,130	43,358,618	43,268,085	41,768,355	45,360,389	44,753,510	43,462,734

**Adult Services**

**PROGRAM: INFORMATION TECHNOLOGY**

The Information Technology Division was created in April 1999 by merging the Commission on Official Legal Publications and Judicial Information Systems. The Division is charged with publishing court decisions and other important documents necessary to facilitate the administration of justice. In addition, the Division plans and supports all Branch computer applications and develops a long-term strategic technology plan.

**Statutory Reference:**

C.G.S. Sections 51-216a, 51-216b, 51-216c, 51-213, 51-212, 4-173, 51-215a

**Statement of Need and Program Objectives:**

To efficiently and effectively provide the judges and Judicial Branch employees with comprehensive data processing services and

publishing resources in a manner that maximizes the utility of these resources.

**Program Description:**

Coordinates and supervises the creation and maintenance of computer systems, communications networks, and a variety of application and data servers; Assists in the development and operation of the Judicial Branch website; Supplies high quality legal publications to state offices, municipalities, and the general public; Establishes standards for an integrated computing and communications network, which will connect all court facilities to centralized systems; Directs all technology projects that have as their goal the furtherance of the Branch's mission; Coordinates, supervises and monitors publication operations, as well as an electronic bulletin board service, and maintains current inventories of legal publications; Typesets, composes, photographs, prints, binds and electronically publishes a number of publications.

**Program Measure**

	1999-2000 Actual	2000-2001 Estimated	2001-2002 Projected	2002-2003 Projected
Help Desk calls resolved within 1 day	60%	75%	80%	90%
Number of hours of training provided to Judicial staff	34,688	42,300	48,500	51,100
Conn. Law Journal pages published	41,902	42,500	43,000	43,500
# pages published exclusive of Conn. Law Journal	872,682	960,000	1,056,000	1,162,000
# of orders for forms/publications processed	15,652	15,750	15,900	16,000
Average # of hits to website daily	422,389	1,000,000	1,750,000	2,500,000

**Personnel Summary**

	As of 06/30/2000		2000-2001	2000-2001	2001-2002	2001-2002	2002-2003	2002-2003
	Filled	Vacant	Change	Total	Requested	Recommended	Requested	Recommended
General Fund	86	4	1	91	91	91	91	91
Other Positions Equated to Full Time			1999-2000	2000-2001	2001-2002	2001-2002	2002-2003	2002-2003
General Fund			Actual	Estimated	Requested	Recommended	Requested	Recommended
			6	6	19	19	19	19

**Financial Summary**

	1999-2000	2000-2001	2001-2002	Current	2001-2002	2002-2003	Current	2002-2003
(Net of Reimbursements)	Actual	Estimated	Requested	Services	Recommended	Requested	Services	Recommended
Personal Services	5,857,338	6,291,331	7,283,040	7,237,565	7,051,624	7,699,146	7,627,477	7,430,275
Other Expenses	6,290,973	5,847,932	7,516,062	7,092,431	6,817,085	7,553,723	7,056,066	6,595,883
Capital Outlay								
Equipment	99,456	53,964	4,724,800	2,660,265	1,380,032	1,271,500	862,076	471,479
Other Current Expenses								
Year 2000 Conversion	2,276,499	0	0	0	0	0	0	0
TOTAL-General Fund	14,524,266	12,193,227	19,523,902	16,990,261	15,248,741	16,524,369	15,545,619	14,497,637
Additional Funds Available								
Private Contributions	328,561	233,603	233,603	233,603	233,603	233,603	233,603	233,603
Federal Contributions								
16554 Nat'l Criminal History Improvment	47,480	35,378	121,345	121,345	121,345	101,250	101,250	101,250
16579 Drug Ctl & Sys Imprv Formula Grt	262,500	65,318	16,330	16,330	16,330	0	0	0
93586 State Court Improvement Pgm	3,095	7,621	1,524	1,524	1,524	0	0	0
TOTAL-All Funds	15,165,902	12,535,147	19,896,704	17,363,063	15,621,543	16,859,222	15,880,472	14,832,490

**Information Technology**

**AGENCY FINANCIAL SUMMARY - GENERAL FUND**

<b>Current Expenses by Minor Object</b>	1999-2000	2000-2001	2001-2002	2001-2002	2002-2003	2002-2003
	Actual	Estimated	Requested	Recommended	Requested	Recommended
Personal Services						
Permanent Fulltime Positions	153,129,374	164,775,260	184,362,587	182,702,040	197,391,078	194,656,038
Other Positions	10,319,622	11,084,238	15,819,974	11,085,544	16,406,199	11,653,760
Other	6,888,459	7,398,850	11,180,162	10,936,294	11,944,816	11,717,387
Overtime	1,939,626	2,083,250	2,293,554	2,143,533	2,462,362	2,207,839
TOTAL-Personal Services Gross	172,277,081	185,341,598	213,656,277	206,867,411	228,204,455	220,235,024
Less Reimbursements						
Less Turnover	0	0	-4,102,529	-4,102,529	-4,102,529	-4,102,529
Less Personal Services Reductions	0	0	0	-1,906,030	0	-3,122,101
TOTAL-Personal Services Net	172,277,081	185,341,598	209,553,748	200,858,852	224,101,926	213,010,394

Other Expenses-Contractual Services

Advertising	242,131	230,000	241,700	230,000	241,700	230,000
Printing And Binding	148,022	145,001	148,336	145,001	151,896	145,001
Dues And Subscriptions	902,675	904,998	925,812	904,998	948,031	904,998
Utility Services	4,598,542	4,599,999	6,249,942	4,299,908	6,659,700	4,299,908
Rents, Storage & Leasing	7,285,389	8,169,999	15,789,500	13,058,472	17,617,292	14,057,154
Telecommunication Services	2,538,331	2,949,999	3,082,901	3,015,050	3,192,745	3,030,861
General Repairs	2,085,604	1,900,000	2,921,808	2,479,188	3,007,528	2,639,853
Motor Vehicle Expenses	679,819	612,002	679,904	664,225	706,780	689,225
Fees For Outside Professional Services	13,661,981	13,297,522	14,083,460	13,880,211	14,298,797	13,745,321
Fees For Non-Professional Services	2,147,400	2,180,001	2,230,140	2,580,001	2,283,885	2,580,001
DP Services, Rentals and Maintenance	3,684,091	3,280,002	3,684,291	3,500,002	3,684,556	3,500,002
Postage	1,926,944	1,750,001	1,927,500	1,850,001	1,927,500	1,841,001
Travel	1,325,576	1,152,000	1,324,600	1,227,000	1,332,330	1,227,000
Other Contractual Services	4,104,286	3,699,000	5,165,503	4,923,334	5,382,517	4,382,730

Other Expenses-Commodities

Agricultural, Horticultural, And Dairy	509,896	450,000	510,787	500,000	904,576	753,413
Books	14,803	28,000	28,644	28,000	40,907	28,000
Law Enforcement, Clothing\Personal Supplies	17,437	14,999	17,465	15,999	22,378	16,999
Maintenance and Motor Vehicle Supplies	730,696	641,002	796,155	716,970	816,868	763,930
Medical Supplies	140,701	125,000	140,800	135,000	203,308	145,000
Fuel	83,613	76,000	84,078	33,976	84,072	80,330
Office Supplies	2,591,656	2,716,963	2,833,764	2,776,493	2,865,677	2,873,254
Miscellaneous Commodities	626,026	568,689	654,591	642,116	731,659	651,629

Other Expenses-Sundry

Sundry - Other Items	134,224	118,050	120,945	118,050	123,765	118,050
TOTAL-Other Expenses Gross	50,179,843	49,609,227	63,642,626	57,723,995	67,228,467	58,703,660
Less Reimbursements						
TOTAL-Other Expenses Net	50,179,843	49,609,227	63,642,626	57,723,995	67,228,467	58,703,660

Other Current Expenses

Alternative Incarceration Program	28,294,716	30,673,789	34,489,367	35,056,167	35,317,112	35,575,737
Justice Education Center, Inc.	218,025	235,260	240,671	228,967	246,447	232,402
Juvenile Alternative Incarceration	18,940,973	20,834,218	21,337,957	21,337,957	21,887,612	21,658,026
Juvenile Justice Centers	2,738,385	2,742,079	2,805,147	2,805,147	2,872,470	2,847,224
Probate Court	500,000	500,000	500,000	500,000	500,000	500,000
Truancy Services	357,000	365,961	834,678	374,378	1,058,610	379,994
Sheriffs Transition Account	0	15,795,499	400,000	30,235,438	400,000	30,840,037
Year 2000 Conversion	2,603,860	0	0	0	0	0
TOTAL-Other Current Expenses	53,652,959	71,146,806	60,607,820	90,538,054	62,282,251	92,033,420

**AGENCY FINANCIAL SUMMARY - CRIMINAL INJURIES COMPENSATION FUND**

<b>Current Expenses by Minor Object</b>	1999-2000	2000-2001	2001-2002	2001-2002	2002-2003	2002-2003
	<u>Actual</u>	<u>Estimated</u>	<u>Requested</u>	<u>Recommended</u>	<u>Requested</u>	<u>Recommended</u>
<u>Other Current Expenses</u>						
Criminal Injuries Compensation Fund	1,777,497	1,900,000	1,900,000	1,500,000	1,900,000	1,500,000
TOTAL-Other Current Expenses	1,777,497	1,900,000	1,900,000	1,500,000	1,900,000	1,500,000

**Character & Major Object Summary**

	1999-2000	2000-2001	2001-2002	Current	2001-2002	2002-2003	Current	2002-2003
	<u>Actual</u>	<u>Estimated</u>	<u>Requested</u>	<u>Services</u>	<u>Recommended</u>	<u>Requested</u>	<u>Services</u>	<u>Recommended</u>
Personal Services Net	172,277,081	185,341,598	209,553,748	208,219,685	200,858,852	224,101,926	221,977,644	213,010,394
Other Expenses Net	50,179,843	49,609,227	63,642,626	60,055,507	57,723,995	67,228,467	62,799,300	58,703,660
Capital Outlay	3,879,405	2,137,787	8,836,250	4,975,188	2,580,915	5,910,936	4,007,608	2,191,808
Other Current Expenses	53,652,959	71,146,806	60,607,820	91,313,380	90,538,054	62,282,251	93,870,929	92,033,420
TOTAL-General Fund Net	279,989,288	308,235,418	342,640,444	364,563,760	351,701,816	359,523,580	382,655,481	365,939,282
Other Current Expenses	1,777,497	1,900,000	1,900,000	1,943,700	1,500,000	1,900,000	1,989,300	1,500,000
TOTAL-Criminal Injuries Compensation Fund Net	1,777,497	1,900,000	1,900,000	1,943,700	1,500,000	1,900,000	1,989,300	1,500,000
<u>Additional Funds Available</u>								
Federal Contributions	9,270,447	11,940,926	6,916,426	6,916,426	6,916,426	6,866,964	6,866,964	6,866,964
Private Contributions	3,496,686	5,081,974	1,120,268	1,290,292	1,290,292	960,068	960,068	960,068
TOTAL-All Funds Net	294,533,918	327,158,318	352,577,138	374,714,178	361,408,534	369,250,612	392,471,813	375,266,314

# STATE MARSHAL COMMISSION

## AGENCY DESCRIPTION:

The State Marshal Commission is an independent agency charged with overseeing the administration of the state marshals.

## RECOMMENDED SIGNIFICANT CHANGES

### Reallocations or Transfers

- Reallocate Funds and Positions from the Judicial Department

*This agency shall be independent of the Judicial Department. This funding will support two positions and the operating costs for the agency.*

<u>2001-2002</u>	<u>2002-2003</u>
224,605	228,483

## AGENCY PROGRAMS:

<b>Personnel Summary</b>	As of 06/30/2000		2000-2001	2000-2001	2001-2002	2001-2002	2002-2003	2002-2003
<i>Permanent Fulltime Positions</i>	<u>Filled</u>	<u>Vacant</u>	<u>Change</u>	<u>Total</u>	<u>Requested</u>	<u>Recommended</u>	<u>Requested</u>	<u>Recommended</u>
General Fund	0	0	0	0	0	2	0	2
<b>Agency Programs by Total Funds (Net of Reimbursements)</b>								
	1999-2000	2000-2001	2001-2002	Current	2001-2002	2002-2003	Current	2002-2003
	<u>Actual</u>	<u>Estimated</u>	<u>Requested</u>	<u>Services</u>	<u>Recommended</u>	<u>Requested</u>	<u>Services</u>	<u>Recommended</u>
State Marshal Commission	0	0	0	0	224,605	0	0	228,483
TOTAL Agency Programs - All Funds Gross	0	0	0	0	224,605	0	0	228,483
Less Turnover								
Less Personal Services Reduction								
TOTAL Agency Programs - All Funds Net	0	0	0	0	224,605	0	0	228,483
<b>Summary of Funding</b>								
General Fund Net	0	0	0	0	224,605	0	0	228,483
TOTAL Agency Programs - All Funds Net	0	0	0	0	224,605	0	0	228,483

## PROGRAM : STATE MARSHAL COMMISSION

### Statutory Reference:

PA 00-99; Sections 8, 150-152

### Statement of Need or Program Objective:

To oversee the administration of the state marshals providing legal execution and service of process throughout the State.

### Program Description:

The State Marshal Commission consists of 8 voting members. One member of the commission is appointed by each, the Supreme Court Chief Justice (whose appointee must be a judge), the House Speaker, the Senate president pro tempore, the House and Senate majority and minority leaders, and the Governor (who appoints the chairperson).

The chairperson serves a three-year term and no more than four members (excluding the chairperson) can belong to the same political party. At least three of the seven non-judicial members (excluding the

chairperson) must not be members of any state bar. No member can be a state marshal, but two state marshals from the State Marshal Advisory Board serve as non-voting members.

The commission sets professional standards, training requirements and minimum fees for execution and service of process. It must also review and audit the records and accounts of state marshals.

The commission also adopts rules for conduct of the commission's internal affairs and for the application and investigation requirements for filling state marshal vacancies and conducts hearings for the removal of state marshals.

Effective 7/1/01, the Department of Administrative Services shall be responsible for the administrative functions of the State Marshal Commission.

<b>Personnel Summary</b>	As of 06/30/2000		2000-2001	2000-2001	2001-2002	2001-2002	2002-2003	2002-2003
<i>Permanent Fulltime Positions</i>	<u>Filled</u>	<u>Vacant</u>	<u>Change</u>	<u>Total</u>	<u>Requested</u>	<u>Recommended</u>	<u>Requested</u>	<u>Recommended</u>
General Fund	0	0	0	0	0	2	0	2
<b>Financial Summary (Net of Reimbursements)</b>								
	1999-2000	2000-2001	2001-2002	Current	2001-2002	2002-2003	Current	2002-2003
	<u>Actual</u>	<u>Estimated</u>	<u>Requested</u>	<u>Services</u>	<u>Recommended</u>	<u>Requested</u>	<u>Services</u>	<u>Recommended</u>
Personal Services	0	0	0	0	164,605	0	0	173,383
Other Expenses	0	0	0	0	55,000	0	0	55,000
<b>Capital Outlay</b>								
Equipment	0	0	0	0	5,000	0	0	100
TOTAL-General Fund	0	0	0	0	224,605	0	0	228,483
<b>State Marshal Commission</b>								

**AGENCY FINANCIAL SUMMARY - GENERAL FUND**

<i>Current Expenses by Minor Object</i>	1999-2000	2000-2001	2001-2002	2001-2002	2002-2003	2002-2003
	<u>Actual</u>	<u>Estimated</u>	<u>Requested</u>	<u>Recommended</u>	<u>Requested</u>	<u>Recommended</u>
<i>Personal Services</i>						
Permanent Fulltime Positions	0	0	0	151,284	0	159,605
Other	0	0	0	13,321	0	13,778
TOTAL-Personal Services Gross	0	0	0	164,605	0	173,383
Less Reimbursements						
Less Turnover						
TOTAL-Personal Services Net	0	0	0	164,605	0	173,383
<i>Other Expenses-Contractual Services</i>						
Printing And Binding	0	0	0	5,000	0	5,000
Postage	0	0	0	5,000	0	5,000
Other Contractual Services	0	0	0	35,000	0	35,000
<i>Other Expenses-Commodities</i>						
Office Supplies	0	0	0	5,000	0	5,000
<i>Other Expenses-Sundry</i>						
Sundry - Other Items	0	0	0	5,000	0	5,000
TOTAL-Other Expenses Gross	0	0	0	55,000	0	55,000
Less Reimbursements						
TOTAL-Other Expenses Net	0	0	0	55,000	0	55,000

<i>Character &amp; Major Object Summary</i>	1999-2000	2000-2001	2001-2002	Current	2001-2002	2002-2003	Current	2002-2003
	<u>Actual</u>	<u>Estimated</u>	<u>Requested</u>	<u>Services</u>	<u>Recommended</u>	<u>Requested</u>	<u>Services</u>	<u>Recommended</u>
Personal Services Net	0	0	0	0	164,605	0	0	173,383
Other Expenses Net	0	0	0	0	55,000	0	0	55,000
Capital Outlay	0	0	0	0	5,000	0	0	100
TOTAL-General Fund Net	0	0	0	0	224,605	0	0	228,483

# PUBLIC DEFENDER SERVICES COMMISSION

## AGENCY DESCRIPTION:

The Public Defender Services Commission is responsible for:

Insuring the constitutional administration of criminal justice within the state court system, by maintaining a public defender office at all court locations throughout the state.

Providing legal representation to indigent accused in criminal trials and appeals, extradition proceedings, habeas corpus proceedings arising from a criminal matter, delinquency matters, and Psychiatric Security Review Board cases.

Providing social work services to clients to assist them in addressing and resolving personal and social problems that lead to arrest and prosecution within the criminal justice system.

Contributing to crime prevention by participation in specialized programs, including Drug Courts, Community Court, Alternatives to Incarceration and Team Case Management.

Providing a balanced perspective within the criminal justice community by participation on state policy boards, task forces, and committees involved in addressing criminal justice issues.

Fulfilling the State's constitutional obligation to provide counsel for indigent accused in a professional, effective and cost efficient manner.

## AGENCY PROGRAM INDEX

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## RECOMMENDED SIGNIFICANT CHANGES

### Reductions to Current Services

- Reduce Agency Personal Services
- Transfer Equipment to CEPF
- Reduce Inflation and Other Miscellaneous Reductions

### 2001-2002 2002-2003

-371,001 -646,222  
-250,681 -261,402  
-148,159 -335,377

### Reallocations or Transfers

- Pick Up of Expiring Federal Grant

113,139 120,537

*General Fund pick up of 4 positions and the continuation of the Drug Session Expansion program will take place through reclassifications of 2 existing vacancies and these additional funds provided.*

## AGENCY PROGRAMS:

### Personnel Summary

	As of 06/30/2000		2000-2001	2000-2001	2001-2002	2001-2002	2002-2003	2002-2003
	Filled	Vacant	Change	Total	Requested	Recommended	Requested	Recommended
Permanent Fulltime Positions								
General Fund	332	3	25	360	360	362	360	362
Federal Contributions	25	0	6	31	25	25	19	25

	1999-2000		2000-2001	2000-2001	2001-2002	2001-2002	2002-2003	2002-2003
	Actual	Estimated	Requested	Estimated	Requested	Recommended	Requested	Recommended
Other Positions Equated to Full Time								
General Fund			4	4	4	4	4	4
Private Contributions			0	1	1	1	1	1

### Agency Programs by Total Funds (Net of Reimbursements)

	1999-2000		2000-2001	2001-2002	Current	2001-2002	2002-2003	Current	2002-2003
	Actual	Estimated	Requested	Services	Requested	Requested	Services	Requested	
Legal Services	27,702,163	30,380,888	33,295,515	33,146,674	32,751,896	34,377,350	34,178,951	33,484,384	
Management Services	3,213,802	2,982,833	3,040,971	3,009,207	2,991,664	3,213,790	3,178,224	3,144,276	
TOTAL Agency Programs - All Funds Gross	30,915,965	33,363,721	36,336,486	36,155,881	35,743,560	37,591,140	37,357,175	36,628,660	
Less Turnover	0	0	-155,000	-155,000	-155,000	-155,000	-155,000	-155,000	
Less Personal Services Reduction	0	0	0	0	-244,381	0	0	-393,949	
TOTAL Agency Programs - All Funds Net	30,915,965	33,363,721	36,181,486	36,000,881	35,344,179	37,436,140	37,202,175	36,079,711	
<u>Summary of Funding</u>									
General Fund Net	29,330,139	31,052,677	34,471,224	34,290,619	33,633,917	36,087,157	35,853,192	34,730,728	
Special Funds, Non-Appropriated	82,296	85,000	85,000	85,000	85,000	85,000	85,000	85,000	
Bond Funds	8,175	208,028	0	0	0	0	0	0	
Federal Contributions	1,165,122	1,621,039	1,306,440	1,306,440	1,306,440	976,600	976,600	976,600	
Private Contributions	330,233	396,977	318,822	318,822	318,822	287,383	287,383	287,383	
TOTAL Agency Programs - All Funds Net	30,915,965	33,363,721	36,181,486	36,000,881	35,344,179	37,436,140	37,202,175	36,079,711	

## PROGRAM: LEGAL SERVICES

### Statutory Reference:

C.G.S. Section 51-289, et seq.

### Statement of Need and Program Objectives:

To fulfill the state's constitutional obligation to provide counsel to indigent, accused persons.

To enable poor defendants to exercise their legal rights in criminal and juvenile courts by ensuring access to legal representation that the client otherwise could not afford.

**Program Description:**

The public defender or a member of his/her office is responsible for conducting the initial interview with an indigent person, accused of a crime, to determine his/her eligibility for services. The court, after considering the public defender's recommendation, makes the final determination and appoints the public defender as attorney for an accused person. After a case file is opened, an attorney is assigned to the client. The client is interviewed and represented at the initial plea and various motions are filed and argued. Assignments are made to investigators and social workers. The attorney researches points of law. Plea-bargaining, consultations and pre-trial conferences are conducted and, if necessary, trials are conducted. Once pleas are entered, sentencing to confinement or other dispositions may be imposed. Post-trial proceedings, such as sentence modification, sentence review, appeal and habeas corpus may be instituted. If an appeal is instituted a determination by this unit is made concerning whether or not an appeal is warranted. If not, appropriate motions are filed with the court. If an appeal is brought, it is assigned either to the trial attorney or remains with this unit.

Legal Services supervises the processing and briefing of appeals, plus appeals by special public defenders on a non-contractual basis. Appeals of persons who were represented by private counsel are also assigned when the convicted person cannot afford a private attorney to process the appeal. When necessary, this office also pursues appeals into the federal courts, including the U.S. Supreme Court.

Legal Services provides legal assistance to the trial attorneys, who may make emergency requests for legal research during the course of a trial. Matters of habeas corpus are handled by the Habeas Corpus Unit.

Within the overall representation of the client, the following specialized services are carried on; Capital Defense and Trial Services Unit represents accused in death penalty and other major cases; Psychiatric Defense Unit handles cases involving psychiatric issues and represents mentally-ill clients under the jurisdiction of the Psychiatric Security Review Board; Juvenile Post-Conviction and Re-Entry Unit represents convicted juveniles during their period of commitment; Programs that specialize in presenting alternative dispositions to incarceration, and programs that provide social worker services, including referrals to social service agencies.

**Program Measure**

	1999-2000	2000-2001	2001-2002	2002-2003
	<u>Actual</u>	<u>Estimated</u>	<u>Projected</u>	<u>Projected</u>
TOTAL New Cases Assigned	52072	52264	52428	52597
New Cases Assigned, J.D. offices	1497	1500	1500	1500
Average New Cases Assigned per Attorney, J.D. offices	41	41	41	41
J.D. Cases Disposed	1625	1625	1625	1625
J.D. Offices Meeting Caseload Goals	12	13	13	13
New Cases Assigned, G.A. offices	45270	45300	45300	45300
Average New Cases Assigned per Attorney, G.A.. offices	423	423	423	423
G.A. Cases Disposed	42185	42185	42185	42185
G.A. Offices Meeting Caseload Goals	20	22	22	22
New Cases Assigned Juvenile Matters Offices	5305	6114	6297	6486
Average New Cases Assigned per Attorney, Juvenile Offices	379	341	352	362
Juvenile Matters Cases Disposed	4566	4702	4843	4988
Appeals Assigned/Disposed per year	270/230	329/279	379/330	425/375
Habeas Corpus petitions Assigned/Disposed per year	274/69	300/75	325/81	350/88
Capital Cases Pending/Disposed per year	46/18	50/20	55/23	55/25
Psychiatric Security Review Board Cases Pending per year	149	150	150	150
Juvenile Matters Post-Conviction Cases Pending per year	New Unit	200	350	500

**Personnel Summary**

Permanent Fulltime Positions	As of 06/30/2000		2000-2001	2000-2001	2001-2002	2001-2002	2002-2003	2002-2003
	<u>Filled</u>	<u>Vacant</u>	<u>Change</u>	<u>Total</u>	<u>Requested</u>	<u>Recommended</u>	<u>Requested</u>	<u>Recommended</u>
General Fund	303	3	23	329	329	331	329	331
Federal Contributions	23	0	6	29	25	25	19	25

Other Positions Equated to Full Time	1999-2000	2000-2001	2001-2002	2001-2002	2002-2003	2002-2003
	<u>Actual</u>	<u>Estimated</u>	<u>Requested</u>	<u>Recommended</u>	<u>Requested</u>	<u>Recommended</u>
General Fund	4	4	4	4	4	4
Private Contributions	0	1	1	1	1	1

**Financial Summary**

(Net of Reimbursements)	1999-2000	2000-2001	2001-2002	Current	2001-2002	2002-2003	Current	2002-2003
	<u>Actual</u>	<u>Estimated</u>	<u>Requested</u>	<u>Services</u>	<u>Recommended</u>	<u>Requested</u>	<u>Services</u>	<u>Recommended</u>
Personal Services	20,274,333	21,502,891	24,044,510	23,825,184	23,812,955	25,336,612	25,063,062	24,943,713
Other Expenses	900,709	939,282	995,055	987,282	966,598	1,018,523	1,010,496	966,572
<u>Capital Outlay</u>								
Equipment	101,684	0	529,047	356,075	111,620	510,082	336,057	74,655
<u>Other Current Expenses</u>								
Special Public Defenders - Contractual	1,881,191	2,020,008	2,100,000	2,106,460	2,060,000	2,150,000	2,157,015	2,060,000
Spec Public Defenders - Noncontractual	2,156,962	2,951,000	2,844,141	3,106,282	3,057,677	2,912,400	3,180,833	3,057,677
Expert Witnesses	908,317	972,068	1,135,000	1,118,187	1,096,335	1,162,000	1,145,023	1,096,335
Training and Education	12,041	17,673	22,500	21,942	21,449	23,750	22,482	21,449
Year 2000 Conversion	1,525	0	0	0	0	0	0	0
TOTAL-General Fund	26,236,762	28,402,922	31,670,253	31,521,412	31,126,634	33,113,367	32,914,968	32,220,401
<u>Additional Funds Available</u>								
Private Contributions	323,652	392,972	318,822	318,822	318,822	287,383	287,383	287,383

Budget-in-Detail

**Federal Contributions**

16549 PartE-State Challenge Activities	290,739	609,120	524,960	524,960	524,960	171,675	171,675	171,675
16579 Drug Ctl & Sys Imprv Formula Grt	850,036	975,874	781,480	781,480	781,480	804,925	804,925	804,925
16592 Pre-trial Court Svcs Train & Ed	974	0	0	0	0	0	0	0
<b>TOTAL-All Funds</b>	<b>27,702,163</b>	<b>30,380,888</b>	<b>33,295,515</b>	<b>33,146,674</b>	<b>32,751,896</b>	<b>34,377,350</b>	<b>34,178,951</b>	<b>33,484,384</b>

**Legal Services**

**PROGRAM: MANAGEMENT SERVICES**

**Statutory Reference:**

C.G.S. Section 51-289, et seq.

**Statement of Need and Program Objectives:**

To maintain effective legal representation for the poor by establishing and implementing policies and providing administrative services and training to the staff of 40 public defender offices throughout the state.

**Program Description:**

This small unit operates a centralized system, which directs activities, allocates resources and supervises, through supervisory public defenders throughout the state, the operations of the Public Defender Services Commission. Twelve managers implement and direct overall policies established by a seven-member governing commission.

Management Services approves and contracts with special public defenders to handle cases in which conflicts of interest preclude representation by a public defender. It also establishes fee schedules and pays these special public defenders for their services; compiles, analyzes and evaluates statistics with reference to caseload and case movement; and establishes and maintains procedures and standards for 360 full-time personnel and evaluates their performance.

The unit institutes and conducts training programs for attorneys, investigators, social workers and secretarial staff; prepares operating budgets, manuals, reports and publications for the entire division; and insures logistical support for all adult and juvenile courts throughout the state.

Management Services further acts as liaison with other state agencies, including the Judicial Department and Division of Criminal Justice, to assess and coordinate inter-related operations. The unit provides preliminary defense of its personnel in civil rights, habeas corpus, grievance and negligence actions; prepares and distributes legal research, memoranda and newsletters to all offices; and provides special units of defense to respond to programs initiated by the Judicial Department or the Division of Criminal Justice.

The unit responds to and acts upon questions and complaints from the general public and individual clients; establishes programs to seek reimbursement from clients able to pay for all or a portion of legal services provided; develops procedures, maintains records, processes all financial actions of the division, purchases materials and equipment, and handles the payment of expert witnesses.

**Personnel Summary**

<i>Permanent Fulltime Positions</i>	As of 06/30/2000		2000-2001	2000-2001	2001-2002	2001-2002	2002-2003	2002-2003
	<u>Filled</u>	<u>Vacant</u>	<u>Change</u>	<u>Total</u>	<u>Requested</u>	<u>Recommended</u>	<u>Requested</u>	<u>Recommended</u>
General Fund	29	0	2	31	31	31	31	31
Federal Contributions	2	0	0	2	0	0	0	0

**Financial Summary**

<i>(Net of Reimbursements)</i>	1999-2000	2000-2001	2001-2002	Current	2001-2002	2002-2003	Current	2002-2003
	<u>Actual</u>	<u>Estimated</u>	<u>Requested</u>	<u>Services</u>	<u>Recommended</u>	<u>Requested</u>	<u>Services</u>	<u>Recommended</u>
Personal Services	1,971,758	2,096,505	2,461,966	2,439,509	2,438,257	2,629,462	2,601,073	2,588,686
Other Expenses	322,588	353,850	413,030	409,803	401,218	428,078	424,705	406,244
<b>Capital Outlay</b>								
Equipment	334,350	131,278	13,475	9,069	2,843	0	0	0
<b>Other Current Expenses</b>								
Training and Education	46,413	68,122	67,500	65,826	64,346	71,250	67,446	64,346
Legal Fees	400,000	0	0	0	0	0	0	0
Year 2000 Conversion	18,268	0	0	0	0	0	0	0
<b>TOTAL-General Fund</b>	<b>3,093,377</b>	<b>2,649,755</b>	<b>2,955,971</b>	<b>2,924,207</b>	<b>2,906,664</b>	<b>3,128,790</b>	<b>3,093,224</b>	<b>3,059,276</b>
<b>Additional Funds Available</b>								
Special Funds, Non-Appropriated	82,296	85,000	85,000	85,000	85,000	85,000	85,000	85,000
Bond Funds	8,175	208,028	0	0	0	0	0	0
Private Contributions	6,581	4,005	0	0	0	0	0	0
<b>Federal Contributions</b>								
16549 PartE-State Challenge Activities	1,350	36,045	0	0	0	0	0	0
16579 Drug Ctl & Sys Imprv Formula Grt	19,743	0	0	0	0	0	0	0
16592 Pre-trial Court Svcs Train & Ed	2,280	0	0	0	0	0	0	0
<b>TOTAL-All Funds</b>	<b>3,213,802</b>	<b>2,982,833</b>	<b>3,040,971</b>	<b>3,009,207</b>	<b>2,991,664</b>	<b>3,213,790</b>	<b>3,178,224</b>	<b>3,144,276</b>

**Management Services**

**AGENCY FINANCIAL SUMMARY - GENERAL FUND**

<i>Current Expenses by Minor Object</i>	1999-2000	2000-2001	2001-2002	2001-2002	2002-2003	2002-2003		
	<u>Actual</u>	<u>Estimated</u>	<u>Requested</u>	<u>Recommended</u>	<u>Requested</u>	<u>Recommended</u>		
<i>Personal Services</i>								
Permanent Fulltime Positions	21,084,589	22,498,903	25,021,027	24,953,979	26,316,422	26,131,119		
Other Positions	574,915	355,763	369,066	369,066	376,339	376,339		
Other	586,587	744,730	1,076,383	888,167	1,228,313	984,941		
Overtime	0	0	40,000	40,000	45,000	40,000		
TOTAL-Personal Services Gross	22,246,091	23,599,396	26,506,476	26,251,212	27,966,074	27,532,399		
Less Reimbursements								
Less Turnover	0	0	-155,000	-155,000	-155,000	-155,000		
Less Personal Services Reductions	0	0	0	-244,381	0	-393,949		
TOTAL-Personal Services Net	22,246,091	23,599,396	26,351,476	25,851,831	27,811,074	26,983,450		
<i>Other Expenses-Contractual Services</i>								
Advertising	5,387	5,913	6,049	5,913	6,195	5,913		
Printing And Binding	58,510	64,065	65,538	64,065	67,111	64,065		
Dues And Subscriptions	18,390	20,188	20,653	20,188	21,148	20,188		
Utility Services	13,161	14,447	13,162	14,447	13,064	14,447		
Rents, Storage & Leasing	161,954	177,778	181,867	177,778	186,232	177,778		
Telecommunication Services	87,430	95,970	98,177	95,970	100,533	95,970		
General Repairs	53,915	59,182	60,544	59,182	61,997	59,182		
Motor Vehicle Expenses	27,948	29,059	29,727	29,059	30,440	29,059		
Insurance	0	79	81	79	83	79		
Fees For Outside Professional Services	0	1,564	1,600	1,564	1,638	1,564		
Fees For Non-Professional Services	66,279	72,672	74,344	72,672	76,129	72,672		
DP Services, Rentals and Maintenance	153,413	155,982	208,276	193,403	218,411	198,403		
Postage	72,867	81,604	83,481	81,604	85,485	81,604		
Travel	153,109	155,731	172,021	168,152	176,149	168,152		
Other Contractual Services	23,940	26,440	27,048	26,440	27,697	26,440		
<i>Other Expenses-Commodities</i>								
Books	19,230	21,109	21,595	21,109	22,113	21,109		
Law Enforcement, Clothing/Personal Supplies	385	422	432	422	442	422		
Maintenance and Motor Vehicle Supplies	6,018	6,606	6,758	6,606	6,920	6,606		
Office Supplies	262,254	263,036	294,498	287,878	301,567	287,878		
Miscellaneous Commodities	39,107	41,285	42,234	41,285	43,247	41,285		
TOTAL-Other Expenses Gross	1,223,297	1,293,132	1,408,085	1,367,816	1,446,601	1,372,816		
Less Reimbursements								
TOTAL-Other Expenses Net	1,223,297	1,293,132	1,408,085	1,367,816	1,446,601	1,372,816		
<i>Other Current Expenses</i>								
Special Public Defenders - Contractual	1,881,191	2,020,008	2,100,000	2,060,000	2,150,000	2,060,000		
Spec Public Defenders - Noncontractual	2,156,962	2,951,000	2,844,141	3,057,677	2,912,400	3,057,677		
Expert Witnesses	908,317	972,068	1,135,000	1,096,335	1,162,000	1,096,335		
Training and Education	58,454	85,795	90,000	85,795	95,000	85,795		
Legal Fees	400,000	0	0	0	0	0		
Year 2000 Conversion	19,793	0	0	0	0	0		
TOTAL-Other Current Expenses	5,424,717	6,028,871	6,169,141	6,299,807	6,319,400	6,299,807		
<i>Character &amp; Major Object Summary</i>								
	1999-2000	2000-2001	2001-2002	Current	2001-2002	2002-2003	Current	2002-2003
	<u>Actual</u>	<u>Estimated</u>	<u>Requested</u>	<u>Services</u>	<u>Recommended</u>	<u>Requested</u>	<u>Services</u>	<u>Recommended</u>
Personal Services Net	22,246,091	23,599,396	26,351,476	26,109,693	25,851,831	27,811,074	27,509,135	26,983,450
Other Expenses Net	1,223,297	1,293,132	1,408,085	1,397,085	1,367,816	1,446,601	1,435,201	1,372,816
Capital Outlay	436,034	131,278	542,522	365,144	114,463	510,082	336,057	74,655
Other Current Expenses	5,424,717	6,028,871	6,169,141	6,418,697	6,299,807	6,319,400	6,572,799	6,299,807
TOTAL-General Fund Net	29,330,139	31,052,677	34,471,224	34,290,619	33,633,917	36,087,157	35,853,192	34,730,728
<i>Additional Funds Available</i>								
Special Funds, Non-Appropriated	82,296	85,000	85,000	85,000	85,000	85,000	85,000	85,000
Bond Funds	8,175	208,028	0	0	0	0	0	0
Federal Contributions	1,165,122	1,621,039	1,306,440	1,306,440	1,306,440	976,600	976,600	976,600
Private Contributions	330,233	396,977	318,822	318,822	318,822	287,383	287,383	287,383
TOTAL-All Funds Net	30,915,965	33,363,721	36,181,486	36,000,881	35,344,179	37,436,140	37,202,175	36,079,711